

**Examiner table requirements.**

* Bottled water and a glass on the table
* Hand Sanitiser
* Tissues
* Tablecloth
* Small rubbish bin under the table
* An extension lead should be available for Examiners using laptops
* Teachers MUST provide the Examiner/s with a suitable chair (supporting back is recommended)
* It is important to ensure the Examiner is comfortable in all climates, this may require additional heating or fans

**Ms Barritt.**

**Examiner catering requirements.**

* Stringent Hygiene procedures followed with all preparation of meals and refreshments
* Cutlery to be supplied with all meals including serviettes

**Examiner preferences.**

* **Preferred Title when examining**

Ms Barritt

* **Use of Laptop in the Exam Room (Teacher to supply electrical lead / power board)**

Yes

* **Allergies / Foods that cannot be eaten**

No allergies

* **Morning Tea - Preferred Beverage and Snack**

Anything is great

* **Lunch - Preferred Beverage and Food**

Anything is great

* **Afternoon Tea - Preferred Beverage and Snack**

Anything is great