

Ms Kirkness.



Examiner preferences.

- **Preferred Title when examining
(TO BE USED BY BOTH TEACHERS AND STUDENTS)**
Ms Kirkness
- **Use of Laptop in the Exam Room (Teacher to supply electrical lead / power board)**
Yes
- **Allergies / Foods that cannot be eaten**
Seafood
Prefer no nuts

- **Morning Tea - Preferred Beverage and Snack**
Skim latte 2 sugars / skim flat white with 2 sugars & sweet or savoury snack (no nuts)
- **Lunch - Preferred Beverage and Food**
Water & Salad- chicken, avocado (prefer no mushrooms, olives or egg)
- **Afternoon Tea - Preferred Beverage and Snack**
Skim latte 2 sugars / skim flat white with 2 sugars & sweet or savoury snack (no nuts)

Examiner catering requirements.

- Stringent Hygiene procedures followed with all preparation of meals and refreshments
- Cutlery to be supplied with all meals including serviettes

Examiner table requirements.

- Bottled water and a glass on the table
- Hand Sanitiser
- Tissues
- Tablecloth
- Small rubbish bin under the table
- An extension lead should be available for Examiners using laptops
- Teachers MUST provide the Examiner/s with a suitable chair (supporting back is recommended)
- It is important to ensure the Examiner is comfortable in all climates, this may require additional heating or fans