

Mrs Butler.



Examiner table requirements.

- Bottled water and a glass on the table
- Hand Sanitiser
- Tissues
- Tablecloth
- Small rubbish bin under the table
- An extension lead should be available for Examiners using laptops
- Teachers **MUST** provide the Examiner/s with a suitable chair (supporting back is recommended)
- It is important to ensure the Examiner is comfortable in all climates, this may require additional heating or fans

Examiner catering requirements.

- Stringent Hygiene procedures followed with all preparation of meals and refreshments
- Cutlery to be supplied with all meals including serviettes

Examiner preferences.

- **Preferred Title when examining (TO BE USED BY TEACHERS AND STUDENTS)**
Mrs. Butler
- **Use of Laptop in the Exam Room (Teacher to supply electrical lead / power board)**
No
- **Allergies / Foods that cannot be eaten**
No meat
- **Morning Tea - Preferred Beverage and Snack**
Happy for sweet or savoury snack
- **Lunch - Preferred Beverage and Food**
Happy for salad sandwiches or salads etc - **No Meat**
- **Afternoon Tea - Preferred Beverage and Snack**
Happy for sweet or savoury snack